



BEDFORDSHIRE FIRE AND RESCUE AUTHORITY

Members of Audit and Standards Committee.

Bedford Borough Councillors: M Headley and J Gambold

Central Bedfordshire Councillors: P Duckett, R Berry and I Shingler

Luton Borough Councillors: K Choudhry and D Franks

A meeting of **Audit and Standards Committee** will be held at **Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR** on **Thursday, 5 December 2019** starting at **10.00 am**.

John Atkinson
Secretary/Monitoring Officer

A G E N D A

Item	Subject	Lead	Purpose of Discussion
1.	Apologies	Chair	
2.	Declarations of Disclosable Pecuniary and Other Interests	Chair	Members are requested to disclose the existence and nature of any disclosable pecuniary interest and any other interests as required by the Fire Authority's Code of Conduct (see note below).
3.	Communications	Chair	(Pages 5 - 20)

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4.	Minutes	Chair	To confirm minutes of the meeting held on 15 October 2019 (Pages 21 - 28)
5.	Public Participation		To receive any questions put to the Authority under the Public Participation Scheme
6.	Internal Audit Progress Report	RSM	To consider a report (Pages 29 - 38)
7.	Audit and Governance Action Plan Monitoring - Exception Report and Summary Analysis	ACO	To consider a report (Pages 39 - 52)
8.	Annual Review of Effectiveness of the Internal Audit Arrangements	ACO	To consider a report (Pages 53 - 78)
9.	Review of 'Monitored Policies'	ACO	To consider a report (Pages 79 - 86)
10.	Report on Registration of Interests and Gifts/Hospitality	Secretary/ Monitoring Officer	To consider a report (Pages 87 - 90)
11.	Statement of Assurance	HTA	To consider a report (Pages 91 - 122)
12.	Corporate Risk Register Progress Update	HTA	Report to follow
13.	Review of Work Programme 2019/20	ACO	To consider a report (Pages 123 - 126)
	Next Meeting		10.00 am on 26 March 2020 at Conference Room, Fire and Rescue Service Headquarters, Kempston, Bedford MK42 7NR

Item

Subject

Lead

Purpose of Discussion

DECLARATIONS OF INTEREST

From 1 July 2012 new regulations were introduced on Disclosable Pecuniary Interests (DPIs). The interests are set out in the Schedule to the Code of Conduct adopted by the Fire Authority on 28 June 2012. Members are statutorily required to notify the Monitoring Officer (MO) of any such interest which they, or a spouse or civil partner or a person they live with as such, have where they know of the interest.

A Member must make a verbal declaration of the existence and nature of any Disclosable Pecuniary Interest and any other interest as defined in paragraph 7 of the Fire Authority's Code of Conduct at any meeting of the Fire Authority, a Committee (or Sub-Committee) at which the Member is present and, in the case of a DPI, withdraw from participating in the meeting where an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.